

সরকারি/স্বায়ত্বশাসিত সংস্থার কর্মকর্তাদের বিদেশ ভ্রমণের আবেদনপত্র

১.	আবেদনকারীর নাম (স্পষ্টকরে ও আইডি নং)	ঃ মোঃ রায়হান কাওছার MOHAMMED RAYHAN KAOSAR আইডি নং ৬৪৩২
২.	পিতার নাম	ঃ মৃতঃ মোঃ খুরশীদ আলম Late MD. KHURSHID ALAM
৩.	পদবি ও অফিসের ঠিকানা	ঃ বিভাগীয় কমিশনার, বরিশাল বিভাগ, বরিশাল ও প্রশাসক, বরিশাল সিটি কর্পোরেশন, বরিশাল
৪.	মোবাইল নম্বর	ঃ +৮৮০১৭১৩৩০১৫২৪
৫.	বেতন স্কেল	ঃ ৬৬,০০০-৭৬,৪৯০ (২য় গ্রেড)
৬.	চাকুরিতে যোগদানের তারিখ	ঃ ২২/০২/১৯৯৮
৭.	জন্ম তারিখ	ঃ ৩১ আগস্ট ১৯৬৭
৮.	কোন দেশ ভ্রমণ করিতে ইচ্ছুক/ স্থানসমূহ / সুনির্দিষ্টভাবে তা উল্লেখ করিতে হইবে	ঃ জাকার্তা, ইন্দোনেশিয়া
৯.	ভ্রমণের উদ্দেশ্য	ঃ Climate Resilience and Innovation Forum (CRIF) 2025 and National Coordination Meeting-এ অংশগ্রহণ (United Cities and Local Governments Asia Pacific (UCLG ASPAC) এর Invitation letter এবং CRIF 2025 এর Brochure সংযুক্ত)
১০.	প্রস্তাবিত ভ্রমণের সময়কাল	ঃ ২০/০৫/২০২৫ থেকে ২৫/০৫/২০২৫ পর্যন্ত (যাতায়াতকাল সহ)
১১.	যদি পরিবারের কোন সদস্য বা অন্য কাউকে সংগে লইয়া যাইতে চান, তাহাদের নাম, বয়স ও আবেদনকারীর সংগে সম্পর্ক উল্লেখ করিতে হইবে	ঃ প্রযোজ্য নয়
১২.	ঐ দেশে শেষ বারের মত কখন ভ্রমণ করিয়াছেন এবং স্থায়িত্ব কতদিন ছিল	ঃ ঐ দেশে কখনো ভ্রমণ করা হয়নি
১৩.	কাজ্জিত ভ্রমণের ব্যয় নির্বাহ কিভাবে করা হইবে (যদি বিদেশে অবস্থারত কোন আত্মীয় উক্ত ব্যয় বহন করিতে চান তবে তাহার নাম, ঠিকানা ও আবেদনকারীর সঙ্গে তাহার সম্পর্ক বর্ণনা করিতে হইবে)	ঃ আবেদনকারীর ব্যয় বরিশাল সিটি কর্পোরেশন, বরিশাল এর নিজস্ব আয় থেকে নির্বাহ করা হবে।
১৪.	ছুটি পাওনা আছে কি না	ঃ হ্যাঁ (ছুটি হিসাব যুক্ত)

(স্বাক্ষর)
৩০/০৪/২০২৫

আবেদনকারীর স্বাক্ষর
মোঃ রায়হান কাওছার
বিভাগীয় কমিশনার
(অতিরিক্ত সচিব)

১৫.	সরকারের তরফ হইতে কোন বৈদেশিক মুদ্রা ব্যয় হইবে না এই মর্মে প্রত্যয়ন সহ মন্ত্রণালয়ে/বিভাগ/অধিদপ্তর/অফিস প্রধানের সুপারিশ	ঃ সফর অনুমোদনের সুপারিশ করা হল। বরিশাল
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মন্ত্রণালয়/বিভাগীয় অফিস প্রধানের
স্বাক্ষর

THE HISTORY of United Cities and Local Governments Asia Pacific (UCLG ASPAC)

THE HISTORY of United Cities and Local Governments Asia Pacific (UCLG ASPAC) starts with the emergence of the International Union of Local Authorities (IULA)

IULA was established in 1913 in Belgium with its headquarters in The Hague, Netherlands, while IULA ASPAC, headquartered in Jakarta, was set up in September 1989 during the 29th IULA World Congress in Perth, Western Australia.

UCLG ASPAC is one of the Regional Sections of United Cities and Local Governments (UCLG), an amalgamation of International Union of Local Authorities, United Towns Organization (UTO), and World Association of the Major Metropolises (METROPOLIS). UCLG was established on 1 January 2004 and is headquartered in Barcelona, Spain.

Following this unification, UCLG ASPAC was established in Taipei on 14 April 2004, as the new entity of IULA ASPAC. UCLG ASPAC is the key knowledge management hub on local government issues in the Asia Pacific region, and the only officially recognized voice of local governments by the United Nations.

With connections to more than 7,000 cities and local governments, UCLG ASPAC represents well over 3.76 billion people – more than half of the world population, along with nations that are rapidly developing economically like China, India and Indonesia.

Primarily, UCLG ASPAC is to serve its member cities as a key knowledge hub on all local government issues in the Asia-Pacific region. It enables collaboration between cities, local governments and their associations, and it encourages democratic local governance.

It also makes partnerships, networks, and programmes to build capacity of local governments and its associations possible. Additionally, UCLG ASPAC advocates for local governments politically within the international community, including with the UN and its agencies.

Furthermore, UCLG ASPAC supports inclusive societies that uphold social and economic justice, equality, and sustainable development. The local economic development, climate change, disaster resiliency, culture, strategic planning, decentralisation, municipal finance, gender equality, women's leadership and environment, and good governance, are all the thematic fields in which UCLG ASPAC is actively involved.

Here are the specific objectives of UCLG ASPAC:

1. To promote strong and effective democratic local self-government throughout the region/world by fostering unity and cooperation among members.
2. To ensure effective political representation of local government to the UN and other international communities.
3. To be the worldwide source of key information on local government, learning, exchange, and capacity building to support democratic local governments and their associations.
4. To promote economic, social, cultural, vocational and environmental development by enhancing the services to citizens based on good governance.
5. To promote race and gender equality, combating discrimination, promoting decentralised cooperation and international cooperation between local governments and their associations.
6. To promote twinning and partnership between local governments and peoples.

Scope of Work:

1. Decentralised cooperation (cities/local governments to cities/local governments exchange)
2. Advocacy
3. Capacity building and training
4. Research and knowledge management
5. Project development and management

Finally, in order to fulfill its purpose, UCLG ASPAC has also developed a Strategic Plan referred to as a Manifesto, with a particular emphasis on the Localisation of the Global Agenda, provision of equal and basic services, the significance of effective democratic self-governments and promotion of good governance. As the COVID-19 has brought various impacts, UCLG ASPAC's work also includes advocacy, and capacity building relating to the recovery of cities and local governments in the Asia-Pacific.



United Cities and Local Governments
Asia-Pacific

UNITED CITIES AND LOCAL GOVERNMENTS ASIA PACIFIC

Jakarta, 24 April 2025
185/Prog-SG/IV/2025

To: Administrator, Barishal City Corporation, Barishal, Bangladesh.

Subject: Invitation to Participate in the Climate Resilience and Innovation Forum (CRIF) 2025 and National Coordination Meeting, 21 – 22 May 2025, Jakarta, Indonesia

Dear Sir,

We are delighted to invite you to participate in the Climate Resilience and Innovation Forum (CRIF) 2025: Empowering Cities and Local Governments for a Climate-Resilient Future, taking place on 21 and 22 May 2025 in Jakarta followed by a Technical Visit to Banyumas on 23 May 2025.

The Forum is organised by United Cities and Local Governments Asia-Pacific (UCLG ASPAC) in collaboration with the Jakarta Special Capital Region, with support from the European Union. It aims to foster cooperation among national and local governments, academia, and the private sector to develop effective climate-resilience strategies and accelerate local actions aligned with the Paris Agreement and the Sustainable Development Goals (SDGs).

Additionally, we also welcome you to join the Tree Planting Ceremony and Field Visit to Tebet Eco-Park on 22 May in Jakarta, showcasing nature-based solutions in urban resilience.

While there is no registration fee for this Forum, participants are expected to cover their travel expenses, including airfare and accommodation. Meals during official sessions will be provided.

As part of the Forum, we are pleased to inform you that a National Coordination Meeting with the Ministry of Home Affairs (MoHA) Indonesia and UCLG ASPAC will also be held on 22 May 2025, specifically for UCLG ASPAC Indonesian members. Further details will be communicated separately to the concerned participants.

Please find enclosed the **Aide Memoire** for your reference. We hope you will be able to join us for this important occasion. Kindly confirm your participation by submitting the required forms to Ms. Amelia Sari at amelia.sari@uclg-aspac.org with cc to Ms. Aniessa Delima Sari at aniessa.sari@uclg-aspac.org at your earliest convenience or **by 30 April 2025**.

We look forward to your valuable contribution to this Forum.

Yours sincerely,

Dr. Bernadia Irawati Tjandradewi
Secretary General, UCLG ASPAC

SUMMARY OF MISSION, OBJECTIVES AND TASKS

- promoter of strong, democratic local self-government;
- principal advocate of local government internationally;
- undertake capacity building and strengthening of local governments associations of local government and practicing of good governance;
- focal point for local government in formation and intelligence;
- strong, active, membership-based world organization

Other Regional Sections:

- Africa Section
- Europe Section
- Euro-Asia Section
- Middle East-West Asia Section
- Latin America Section
- North America Section, and
- Metropolitan Section

General Secretariat:

Jakarta's City Hall Complex
Building H, 21st Floor
Jl. Medan Merdeka Selatan No.8-9
Jakarta 10110, Indonesia
Tel. (62-21)38901801
Fax. (62-21)38901802
E-mail: secretariat@uclg-aspac.org
Website: www.uclg-aspac.org
Twitter: @uclg-aspac
Face book
www.facebook.com/uclgaspac
Skype: uclg-aspac

AIDE MEMOIRE

Climate Resilience and Innovation Forum (CRIF) 2025: Empowering Cities and Local Governments for a Climate-Resilient Future Jakarta and Banyumas, Indonesia | 21-23 May 2025

A. Background

The world is on the brink of a climate catastrophe. The current report by the World Meteorological Organization (WMO) shows that the world's average mean temperature has increased by 1.55 degrees Celsius compared to the average mean temperature before the Industrial Revolution. The target of the Paris Agreement to limit temperature rise under 1.5 degrees Celsius is collapsing.

The main culprit behind this worrying data is the constantly increasing concentration of greenhouse gas (GHG) emissions reaching more than 520 PPM, way above the safe level of 350 PPM. The GHG emissions create a greenhouse effect that traps solar radiation in the earth's atmosphere. The more GHGs are released, the thicker the layer developed in the atmosphere that traps solar radiation inside the earth's atmosphere, causing the increase in temperature.

Global warming triggers more intense wet and dry weather phenomena, such as torrential rains, storms and prolonged dry seasons. The world has witnessed not only more severe "one in a hundred years" floods, like those in Pakistan and Spain, but also longer dry seasons that have increased the risk of fires in both rural and urban areas.

Cities are falling victim to the current climate crisis, and at the same time, cities also contribute to 70% of the world's GHGs emissions (Economic and Social Commission for Asia and the Pacific). As a result, cities and local governments are increasingly recognised as key actors in addressing climate challenges and SDGs. Hundreds of millions of people in poorer urban areas are hit by pockets of deprivation with a lack of basic infrastructure, including water and sanitation, while enduring more and more extreme weather and hydrometeorological disasters.

Problems worsen when the most fragile territories are affected by other global warming and climate change-induced disasters: rising sea levels, flooding, landslides, toxic peaks of air pollution, typhoons, storms, or periods of more extreme heat and droughts related to climate change.

Considering the urgency of climate resilience issues, there is a critical need for platforms where cities and local governments can enhance climate resilience, align with the Paris Agreement, and contribute to the Sustainable Development Goals (SDGs). It is essential to support climate mitigation and adaptation actions through city-to-city cooperation, triangular cooperation between cities in Europe, South Asia, and Southeast Asia, and the mainstreaming of climate action planning. Additionally, accessing sustainable finance through collaborative efforts will be a key focus.

The Climate Resilience and Innovation Forum (CRIF) 2025, organised by UCLG ASPAC, aims to provide such a platform. The Forum will bring together representatives from national and local governments, policymakers, climate experts, international partners, and community leaders to collaborate on building climate-resilient cities. It will facilitate discussions, share best practices, and foster partnerships to strengthen the adaptive capacity of urban areas across the Asia-Pacific region. The Forum will also commemorate the completion of the Climate Resilience and Inclusive Cities (CRIC) project of UCLG ASPAC, which is co-funded by the European Union. The ten (10) pilot cities and partners of CRIC will present the achievements and results of the project. These include the launch of 10 Climate Action Plans (CAPS) prepared by cities to be handed over to the newly elected or re-elected mayors of the 10 pilot cities for implementation and integration into the Local Development Mid-Term Plan.

City-to-city cooperation, a flagship of UCLG ASPAC, will also be enhanced through a dedicated session to be held in cooperation with the Ministry of Home Affairs of Indonesia. The session aims to strengthen decentralised cooperation and effective partnerships for sustainable development. Another significant feature of the Forum will be an Introductory Session on the City and Local Government (CLG) Institute, a forthcoming initiative by UCLG ASPAC aimed at supporting evidence-based policymaking through research and knowledge management. The session will serve as an opportunity to present the initial framework and gather feedback from city and local government members. The CLG Institute also aims to consolidate and disseminate lessons learnt from the CRIC project for broader application.

Furthermore, UCLG ASPAC, as the host of the GCoM Southeast Asia (SEA) Secretariat, will also dedicate a special session to awarding GCoM (Global Covenant of Mayors) badges to cities demonstrating significant progress in climate action, with the badges being presented to Mayors and Governors in Southeast Asia.

Following the completion of CRIF 2025, a technical visit to Banyumas (approximately 363 km from Jakarta) will be conducted as requested by the CRIC's 10 pilot cities to replicate the successful implementation of solid waste management.

B. Goals and Objectives

The CRIF 2025 aims to:

1. Facilitate collaboration among national and local governments, academia, and the private sector to develop effective strategies for climate resilience.
2. Showcase successful climate initiatives and share practical solutions for urban resilience, including policy development and community-based approaches.
3. Strengthen the capacity of policymakers and local leaders to implement climate strategies in line with the Paris Agreement and SDGs.
4. Promote inclusive climate resilience initiatives that consider the needs of all community groups, particularly vulnerable populations.
5. Enhance city-to-city cooperation and effective partnerships for sustainable development.

C. Expected Outputs and Outcomes

The expected outputs from the forum are:

1. Resource Launch: Successful launch of the 10 Climate Action Plans (CAPs) with a clear roadmap for implementation and CAPs Guideline.
2. Policy Commitments: Participating cities commit to implementing specific climate resilience strategies or policies presented during the Forum.
3. Knowledge Sharing: Publication of a summary report or toolkit featuring key insights and policy recommendations from the Forum.
4. GCoM Badge Awarding: Recognition of five to ten cities in Southeast Asia with GCoM badges, demonstrating tangible progress in climate action.
5. Follow-Up Initiatives: Creation of a post-event working group to monitor the progress of commitments made during the forum.
6. Learning and Inspiration: Facilitate a dedicated session or field visit for CRIC 10 pilot cities to gain insights from Banyumas' solid waste management transformation, addressing shared urban challenges, which will be documented for further replications.

The expected outcomes are as follows:

1. Enhanced Policy Alignment: Participating cities align their climate strategies with the Paris Agreement and the SDGs.

2. Increased Capacity for Climate Action: Policymakers and local leaders apply insights gained from the Forum to advance climate initiatives within their municipalities.
3. Strengthened Networks and Collaboration: New and strengthened connections among governments, academia, the private sector, and international organisations to support ongoing climate resilience projects.
4. Visible Climate Leadership: CRIC Pilot Cities and GCoM badge awardees serve as role models, promoting best practices and inspiring other cities to adopt effective climate strategies.
5. Practical Application of Lessons Learned: CRIC 10 pilot cities implement lessons from Banyumas' waste management transformation, demonstrating practical progress in addressing local urban challenges.

D. Programme Details

The Forum will feature presentations, panel discussions, interactive sessions, and field visits. Key topics will include climate action technologies, financing resilience initiatives, gender-responsive climate action, and city-to-city and regional cooperation. A field visit to successful climate action projects in Jakarta and Banyumas will provide practical insights into effective strategies.

The event is expected to bring together approximately 300 participants, including national and local government representatives, climate experts, policymakers, practitioners, international partners, civil society organisations (CSOs), community-based organisations (CBOs), non-governmental organisations (NGOs), and youth leaders. Attendees will include local governments and stakeholders from CRIC pilot cities, CRIC implementing and strategic partners, external experts, UCLG ASPAC-invited members and partners, and members of the press.

E. Programme Format and Content

The CRIF 2025 will include:

- Networking sessions to encourage collaboration and knowledge exchange.
- An opening session with keynote addresses from influential leaders in climate resilience.
- Thematic sessions focusing on practical strategies for climate actions, policy frameworks, and community-led initiatives.
- Official launch of the CAPs Guideline and 10 Climate Action Plans (CAPs) by Mayors and city representatives, showcasing their achievements and strategies, supported by the European Union, UCLG ASPAC, and other international partners.
- Introduce the framework of the CLG Institute and a GCoM badge awarding ceremony to celebrate cities' climate achievements, with badges presented to Mayors, Governors, and Regents.
- A learning visit to Jakarta to explore nature-based solutions and to Banyumas to examine successful waste management transformation, offering practical insights and inspiration for local governments to address their urban challenges.

F. Additional Information

- **Language:** English will be the primary language, with interpretation services provided for Bahasa Indonesia and sign language.
- **Weather:** Jakarta in May is warm and humid, with possible rainfall. Participants are advised to prepare accordingly.
- **Travel Guide:** Jakarta is well-connected via Soekarno–Hatta International Airport (CGK), with convenient transport options to the event venue.

The event is organised by UCLG ASPAC in collaboration with the Jakarta Special Capital Region and with support from the European Union. The CRIF 2025 aims to be a high-visibility event, fostering inclusive dialogue and delivering practical outcomes to enhance climate resilience across the Asia-Pacific region.

G. Tentative Programme

Climate Resilience and Innovation Forum (CRIF) 2025: Empowering Cities and Local Governments for a Climate-Resilient Future Jakarta, 21-22 May 2025

Day 1 – Wednesday, 21 May 2025

Time (Jakarta Time/ WIB)	Agenda
08:30-09:00	Registration and Networking
09:00-10:45	Opening of the Forum - National Anthem of Indonesia - Cultural Performance Opening Remarks - Dr. Bernadia Irawati Tjandradewi, Secretary General of UCLG ASPAC Welcome Remarks - Mr. Pramono Anung, Governor of Jakarta Special Region, Co-President of UCLG ASPAC* - Mr. Denis Chaibi, the Ambassador of the European Union in Indonesia and Brunei Darussalam - H.E. Mr. Tito Karnavian, Minister of Home Affairs, Indonesia* Keynote - Mr. Simon Stiell, the Executive Secretary of the United Nations Framework Convention on Climate Change (UNFCCC)* - Ms. Maimunah Mohd Sharif, Mayor of Kuala Lumpur, Executive Director of UN-Habitat (2017-2024) Official Launch and Recognition Session - Launch of CAPs Guideline and Official Handover of the 10 Climate Action Plans (CAPs) by Mayors. - Ms. Eva Dwiana, Mayor of Bandar Lampung - Mr. HM. Yamin HR, Mayor of Banjarmasin - Mr. Efendi Edo, Mayor of Cirebon - Dr. Andi Harun, Mayor of Samarinda - Mr. M. Unu Ibnudin, Mayor of Pangkalpinang - Mr. Agung Nugroho, Mayor of Pekanbaru - Mr. Adhan Dambea, Mayor of Gorontalo - dr. Christian Widodo, Mayor of Kupang - Dr. Mohan Roliskana, Mayor of Mataram - Dr. M. Tauhid Soleman, Mayor of Ternate - Awarding of GCoM (Global Covenant of Mayors) Badges to recognised cities in Southeast Asia* - Signing ceremony of City-to-City Cooperation* (MOHA Indonesia) Introductory Session on the City and Local Government (CLG) Institute - Prof. (H.C.) Bambang Susantono, Special Advisor of UCLG ASPAC

	Mr. Dakila Carlo E. Cua, President of United Cities and Local Governments of Asia-Pacific (UCLG ASPAC), President of Union of Local Authorities of the Philippines (ULAP), Governor of Quirino Province				
10:30-10:45	Coffee Break and Media Briefing				
10:45-12:00	Session 1: Enabling Environment for Promoting Policy and Good Practices for Climate Resilience at the Local Level Moderator: Ms. Prita Laura* <i>High-level Panel discussion with representatives from cities, GCoM badge recipients, and international partners (National and International) – those who implement climate resilience actions that work.</i> - Mr. Leonardo A.A. Teguh Sambodo, Deputy of Food, Natural Resources, and Environment, Ministry of Development Planning of Indonesia* - Ministry of Environment of Indonesia - Ms. Maria Antonia Yulo-Loyzaga, Secretary of the Department of Environment and Natural Resources, Philippines* - Mr. Chadchart Sittipunt, Governor of Bangkok, Thailand* - Mr. Dakila Carlo E. Cua, President of United Cities and Local Governments of Asia-Pacific (UCLG ASPAC), President of Union of Local Authorities of the Philippines (ULAP), Governor of Quirino Province - Mr. Luis Gomez-Echeverri, Emeritus Research Scholar, International Institute for Applied Systems Analysis (IIASA)* - Mr. Tiago Santos, Director, Sines Tecnopolo* Question & Answer (Q&A)				
12:00-13:00	Parallel Lunch break				
	Lunch break at the venue	Networking Luncheon at Jakarta City Hall – <i>By invitation only</i>			
13:00-14:45	Session 2: Climate Resilient Actions and Thematic Discussions <table border="1"> <tr> <td> Main Session: High-level discussions on climate-resilient actions across thematic issues. Facilitator: Mr. Fabby Tumiwa, Executive Director and Energy Transition Expert of the Institute of Essential Services Reform (IESR)* - Ms. Mar-len Abigail Binay, Mayor of Makati City, the Philippines* - Mr. Bhupender Kumar Attri, Commissioner, Municipal </td><td> Parallel Session 2a: Sustainability Strategy Workshop for CRIC Pilot Cities <i>- Discussing exit strategies to ensure sustainability, following the completion of CRIC project/programme</i> - Ms. Eva Dwiana, Mayor of Bandar Lampung - Mr. HM. Yamin HR, Mayor of Banjarmasin - Mr. Efendi Edo, Mayor of Cirebon - Dr. Andi Harun, Mayor of Samarinda </td><td> Parallel Session 2b: City-to-City Cooperation Training for Indonesian Local Governments (UCLG ASPAC and the Cooperation Facilitation Centre, Ministry of Home Affairs of Indonesia)* <i>- Overview on decentralised cooperation and effective partnerships for sustainable development</i> <i>Panel Discussion on:</i> <i>Procedures on international cooperation development plan</i> </td></tr> </table>		Main Session: High-level discussions on climate-resilient actions across thematic issues. Facilitator: Mr. Fabby Tumiwa, Executive Director and Energy Transition Expert of the Institute of Essential Services Reform (IESR)* - Ms. Mar-len Abigail Binay, Mayor of Makati City, the Philippines* - Mr. Bhupender Kumar Attri, Commissioner, Municipal	Parallel Session 2a: Sustainability Strategy Workshop for CRIC Pilot Cities <i>- Discussing exit strategies to ensure sustainability, following the completion of CRIC project/programme</i> - Ms. Eva Dwiana, Mayor of Bandar Lampung - Mr. HM. Yamin HR, Mayor of Banjarmasin - Mr. Efendi Edo, Mayor of Cirebon - Dr. Andi Harun, Mayor of Samarinda	Parallel Session 2b: City-to-City Cooperation Training for Indonesian Local Governments (UCLG ASPAC and the Cooperation Facilitation Centre, Ministry of Home Affairs of Indonesia)* <i>- Overview on decentralised cooperation and effective partnerships for sustainable development</i> <i>Panel Discussion on:</i> <i>Procedures on international cooperation development plan</i>
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	Corporation of Shimla, India* • Mr. Diarlison Lucas Silva da Costa, Director of Economic Studies and Statistics, Planning Secretariat of the State of Piaul • Ms. Melinda Martinus, Lead Researcher of ASEAN Studies Centre and Climate Change in SEA Programme, ISEAS-Yusof Ishak Institute* • Mr. Omar Siddique, Lead, Cities and Climate Change, UNESCAP Q&A	• Mr. M. Unu Ibnudin, Mayor of Pangkalpinang • Mr. Agung Nugroho, Mayor of Pekanbaru • Mr. Adhan Dambea, Mayor of Gorontalo • dr. Christian Widodo, Mayor of Kupang • Dr. Mohan Roliskana, Mayor of Mataram • Dr. M. Tauhid Soleman, Mayor of Ternate	• <i>Decentralised cooperation for sustainable development and creation of effective city branding and profiling</i> • <i>Design an attractive project and prepare effective project proposals on climate and resiliency</i>
14:45-15:00	Coffee Break		
15:00-16:30	Session 3: Leveraging Regional Cooperation and Innovative Financing for Urban Climate Resilience Moderator: Mr. Yanuar Nugroho, Founder and Advisor of Nalar Institute <i>Perspectives from Europe, South Asia, and Southeast Asia and Access to Funding: Concrete Information on Funding Opportunities Accessible to Local Governments</i> • Mr. Lorenz Gross, Economies and Policy Analyst, Partnerships for Sustainable Cities, OECD* • Mr. Hemant Mandal, Director of Department of the Asia and Pacific Region, Green Climate Fund (GCF)* • Asian Development Bank (ADB) – <i>Sharing information on ADB's urban resilience funding programmes and how local governments can access these resources.</i> • Ms. Somsook Boonyabancha, Chairperson and former Secretary General of the Asian Coalition for Housing Rights (ACHR)* • Mr. Heriyandi Roni, Head of Cooperation Facilitation Centre, Ministry of Home Affairs of Indonesia* • Prof. Youssef Diab, Director of Research, Gustave Eiffel University (UGE) Q&A		
16:30-17:00	Launch of Building Forward Better: An Equitable, Sustainable, Inclusive Future for Asia and The Pacific Prof. (H.C.) Bambang Susantono, Special Advisor of UCLG ASPAC		

Day 2 – Thursday, 22 May 2025

Time	Agenda	
08:00-10:00	Tree Planting in Jakarta – UCLG ASPAC Greening Cities Programme Field Visit to Jakarta's Nature-Based Solution at Tebet Eco-Park*	
10:00-11:45	Session 4: Bridging Climate Plans with Action: Sustainability Strategies and Partnerships	
	Parallel Session 4a: Panel Discussion on How Indonesian Cities and Local Governments Balance Immediate Actions with a Long-term Sustainability Vision Moderator: Mr. Hizbullah Arief, Project Manager of CRIC, UCLG ASPAC <i>Highlight how cities are aligning their climate action plans with a long-term vision that effectively integrates Sustainable Development Goals (SDGs) and climate strategies.</i> <i>Showcase practical examples from cities that are already implementing their climate action plans and achieving measurable results.</i> • Mayor from one of CRIC Cities* • Mr. Sadewo Tri Lastiono, Regent of Banyumas Regency, Indonesia * • Ms. Atika Nur Rahmania, Head of Development Planning Board of the Special Region of Jakarta* • Dr. Wiryono Raharjo, SPARC Champion of Roof Over Our Head (ROOH)* • Ms. Rugun Firni Sipayung, Co-Founder of the Fasilitas Sehat Manfaatkembali - Aman (FSM-Aman)*	Parallel Session 4b: Decentralised Cooperation Training for Indonesian Local Governments (Ministry of Foreign Affairs, Cooperation Facilitation Centre of the Ministry of Home Affairs of Indonesia and UCLG ASPAC)* <i>- Practical tools and frameworks to enhance the capacity of local governments in Indonesia to initiate and manage decentralised cooperation.</i> • <i>The Role of the Ministry of Foreign Affairs in Decentralised Cooperation and Strengthening Local Governments' Capacity in the Implementation of Protocols and Negotiations</i> • <i>Best Practice of Sister City/Province Cooperation</i> • <i>Voluntary Local Reviews (VLR) and CAP Guideline as one of the Monitoring & Evaluation tools for effective decentralised cooperation</i> • <i>Sustainability strategy of the project and strengthen regional cooperation</i>
11:45-12:00	Conclusion and Call for Action Chaired by: Dr. Bernadia Irawati Tjandradewi, Secretary General of UCLG ASPAC	
12:00-13:00	Lunch Break	
13:00-17:00	National Coordination Meeting for Indonesian Members (UCLG ASPAC and Indonesian Ministry of Home Affairs)*	Visit Banyumas: Technical Visit for CRIC Pilot Cities' Technical Participants (by train)

Day 3 – Friday, 23 May 2025 (Only for 10 CRIC Pilot Cities)

Time	Agenda
09:00-11:30	Technical Visit: Practical Learning from Banyumas' Waste Management Transformation
11:30-13:00	Lunch Break
13:00-onwards	Departure: Participants return to their respective cities

**) To be confirmed*

H. Contact Information

- Hizbullah Arief, Project Manager, UCLG ASPAC, hizbullah.arief@uclg-aspac.org
- Aniessa Delima Sari, Strategic Services and Programme Manager, UCLG ASPAC, aniessa.sari@uclg-aspac.org

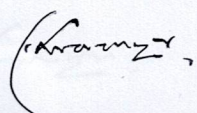
I. Organiser

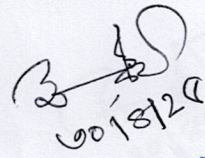
The **United Cities and Local Governments Asia Pacific (UCLG ASPAC)** is the largest regional section of the United Cities and Local Governments (UCLG), headquartered in Jakarta, Indonesia, and hosted by the Government of Jakarta Special Region. UCLG is a global association representing local governments, officially recognised as the voice of local governments by the United Nations. UCLG ASPAC has connections to over 10,000 local governments, encompassing a population of more than 4.3 billion people, which is over half of the world's population. UCLG ASPAC serves as the primary knowledge hub for local government matters in the Asia-Pacific region. It promotes democratic local governance, fosters collaboration among cities, local governments, and their associations, and facilitates programmes, networks, and partnerships to enhance the capabilities of local governments and their associations.

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বাংলাদেশ ফরম নং-২৩৯৫

সিভিল সার্ভিস রেগুলেশন-এর অনুচ্ছেদ অথবা ফান্ডামেন্টাল রুলস এর বিধি মোতাবেক ছুটির আবেদন

অফিসারের নাম ও পদবি	সর্বশেষ ভোগকৃত ছুটির ধরণ ও সময়কাল	প্রার্থিত ছুটির ধরণ, সময়কাল ও তারিখ	নিয়ন্ত্রণকারী অফিসারের মন্তব্য
১	২	৩	৪
মোঃ রায়হান কাওছার পরিচিতি নম্বর : ৬৪৩২ (অতিরিক্ত সচিব) বিভাগীয় কমিশনার বরিশাল	পূর্ণ গড় বেতনে অর্জিত ছুটি ২৬/০৩/২০২৪ খ্রি. তারিখ হতে ০৯/০৪/২০২৪ খ্রি. তারিখ পর্যন্ত ১৫ (পনেরো) দিন	পূর্ণ গড় বেতনে অর্জিত ছুটি ২০/০৫/২০২৫ খ্রি. তারিখ হতে ২৫/০৫/২০২৫ খ্রি. তারিখ পর্যন্ত ০৬ (ছয়) দিন	
বিঃদ্র : সিভিল সার্ভিস রেগুলেশন অথবা ফান্ডামেন্টাল রুলস-এর যে অনুচ্ছেদ বা বিধি মোতাবেক ছুটি দাবী করা হইয়াছে উহা ৩ নং কলামে সর্বদাই উল্লেখ করিতে হইবে। সি,এস,আর-এর ৩২০ নং অনুচ্ছেদ অথবা এফ,আর-এর ৬৮ নং বিধি মোতাবেক প্রার্থিত ছুটির পূর্বে বা পরে সরকারী ছুটি যোগ করিতে হইলে আবেদনের সময়ে মঞ্জুরকারী কর্তৃপক্ষের নিকট উহা উল্লেখ করিতে হইবে। তারিখ : ৩০/০৪/২০২৫ খ্রি.  আবেদনকারীর স্বাক্ষর মোঃ রায়হান কাওছার বিভাগীয় কমিশনার (অতিরিক্ত সচিব) বরিশাল [অঃ পৃঃ দ্রঃ]			

মহাহিসাব রক্ষক বাংলাদেশ-এর প্রতিবেদন নম্বর <u>৩৩১৬/১৮১/৪৮৮</u> তারিখ <u>৩০/০৪/২০২৫ খ্রি.</u> PLR ১৯৫৯ সনের ৩ (ক) (I)(II) ধারা অনুযায়ী সংশ্লিষ্ট কর্মকর্তার ছুটির হিসাবে প্রার্থিত ছুটি পাওনা আছে। সমীপে দাখিল করা হইল। তারিখ : তারিখ : ৩০/০৪/২০২৫ খ্রি.  তারিখ : ৩০/৪/২৫ মোঃ রফিকুল ইসলাম এস এ এস সুপারভাইজার সিভিল সার্ভিস রেগুলেশন এর কার্যালয়, বরিশাল। নং-সম(বা:বা:কো:):ভেটিং/ফ ১৩৩/৮৫-৩৬৭৩ তাং ০৬-১১-৮৫। বা:স:মু:-৯০/৯১-১০০৭৮জে - ৪,০০,০০০ কপি, ১৯৯১।	নং- তারিখ : ৩০/০৪/২০২৫ খ্রি. যথাযথ প্রতিবেদনসহ সরকারের নিকট পেশ করিবার জন্য মহাহিসাব রক্ষকের নিকট প্রেরণ করা হইল। নিয়ন্ত্রণকারী অফিসার
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